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**Step # 2 Proposal Submission Approval** – All proposals submitted on behalf of CMC or CMC’s Foundation **must receive signed approval by the authorized organizational representative (AOR) prior to submission.** The AOR for the Office of Sponsored Programs is Marnie Carroll. The AOR for the Foundation is Matt Spencer. For capital projects, the President of CMC is AOR or his designee.

Final Proposal Title:

Project Director or Principal Investigator:

Expected project period:

Final budget and budget narrative is attached: ☒ yes ☐ no

Proposal Submission Process (select one): Person submitting:

Proposal Deadline:

Proposal Narrative is attached:	yes	no
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Cost Sharing Commitment form is attached:                      yes                      no

Approvals: \_\_\_\_\_ Date \_\_\_\_\_ HR\* \_\_\_\_\_ Not applicable \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_ IT\* Not applicable

\_\_\_\_\_ Date \_\_\_\_\_ AOR

PD/PI has an eCIVIS password.	Yes	No
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**Name of person who will upload this proposal within 5 business days:**

Comments by AOR:

CMC Grants Database Tracking Number: