Colorado Mountain College

Revised 12/19/12

I. Course and Instructor: **NURSE AIDE HEALTH CARE SKILLS & NURSE AIDE CLINICAL EXPERIENCE; PATRICIA HAMMON, RN**

Format: Classroom, Skills Lab and Clinical Experience

Course Information:

Course Title: NURSE AIDE HEALTH CARE SKILLS and CLINICAL EXPERIENCE
*Synonym Number:*71257 and 71258
Course Code: NUA-101 AND NUA-102
Credits: 4+1
Semester: SPRING 2013
Prerequisite: None
Meeting Times and Days: MTh 4p-7:30p + clinical days to be determined
Class Location: Edwards Campus
Start Date **01/14/13**
End Date: **04/11/13**
Refund Date: **01/28/2013**
Withdraw Date: **03/21/13**

Instructor Information:

Instructor Name: Pat Hammon, RN
Phone: (Office) to leave a message: 970-569 2925
Fax: (Office) 970-569-3309
(cell) 970-390-4686
E-Mail: (Office) phammon@coloradomtn.edu
Office Hours: By appointment only.

II. Course Description:

Prepares the student to perform the fundamentals skills of the nurse aide. Basic nursing skills, communication skills, restorative services, personal care skills, safety and emergency care issues are covered. Also, includes knowledge and/or principles of asepsis, infection control, OSHA and HIPAA regulations. Ethical behaviors, cultural sensitivity and principles of mental health will be addressed, as well as patient/resident rights.

III. Student Learning Outcomes, Competencies, and Skills:

Students are expected to demonstrate terminal competencies proficiently in order to successfully complete the course, in addition to a passing grade.

- Form a relationship, communicate and interact competently on a one-to-one basis with patients/residents/clients.
- Demonstrate sensitivity to residents` emotional, social and mental health needs through skillful, directed interactions.
- Assist residents in attaining and maintaining independence.
- Exhibit behavior in support and promotion of residents` rights.
- Demonstrate observational and documentation skills needed in the assessment of residents` health, physical condition and well-being.
- Demonstrate an awareness of Colorado Nurse Aide Practice Act.

IV. IDEA Objectives

1. Gaining factual knowledge (terminology, classifications, methods, trends).
2. Learning fundamental principles, generalizations, or theories.
3. Learning to apply course material (to improve thinking, problem solving, and decisions).
4. Developing specific skills, competencies, and points of view needed by professionals in the field most closely related to this course.
5. Acquiring skills in working with others as a member of a team.
6. Acquiring an interest in learning more by asking questions and seeking answers.

V. Evaluation Methods and Class Management:

	Evaluation:	Per Term
A.	Homework/Assignments:	25%
B.	Chapter Exams:	25%
C.	Final Exam:	20%
D.	Lab skills will be evaluated for competency, and must satisfactorily pass the skills.	
E.	Attendance	30%

Grading Scale:

Percentage	**Grade**
100-90	A
89-80	B
79-70	C
69-60	D
<60	F

Homework will be assigned and is due on the designated date. Homework will not be graded after the designated date unless, at the discretion of the instructor, the circumstances warrant the acceptance of the homework as if turned in on time.

Attendance is critical and mandatory in this course. After an excused absence, the instructor may assign additional homework that will be used to confirm that the student has obtained the necessary information covered in class and will be given credit for participating in that class. As noted below, however, the minimum requirements of instruction are 75 hours so there is a strict attendance policy in this course.

Class attendance/participation is required. Classes will be held as designated at the top of the syllabus with two ten minutes breaks during the three and 1/2 hour period. It is the responsibility of the student to contact the instructor prior to missing a class and make arrangements to make up missed test, skills labs and clinical training.

The student must complete a minimum of 75 hours of instruction to include no less than 16 hours of classroom instruction and no less than 16 hours of clinical instruction under the direct supervision of an RN or LPN. At least the first 16 hours of the required 75 hours shall be considered pre-clinical.

Clinical experiences will be scheduled at the discretion of the Clinical Coordinator and/or Instructor of this class.. The clinical experience will occur on days suitable to students' schedules during the semester after a minimum of 16 hours of pre clinical classroom has been completed; no student will perform a task in which they have not been trained and found proficient by the instructor. The clinical experience will consist of four days, lasting six hours for a total of twenty four hours of clinical experience. All clinical experiences must be completed by the end of the semester

The student will be dismissed from the CMC nurse aide program if any of the following infractions occur:

- Performing a skill which they have not been trained for
- Presents false information to the college or institution where clinicals will take place
- Does not submit proper paperwork as required for clinicals
- Is found abusive to patients and/or faculty
- Found cheating on examinations/or plagiarism
- Any other infractions as outlined in the student handbook

ANY NURSE AIDE STUDENT who performs any services for which they have ***not been trained and found proficient*** by the instructor will be immediately removed from the program!!!!

Each student is responsible for obtaining a CMC background check (minimally $26.00), a TB test and has a current Healthcare Provider CPR card. No student will be allowed to participate in clinicals unless these requirements are met. A list of required vaccinations and current inoculations is in the Student Class Schedule/Catalog.

NOTICE:

A student judged to have engaged in academic misconduct as defined in the "Academic Policies and Requirements" section of the Colorado Mountain College Student Handbook will, at a minimum, receive a "zero" for the work in question. The student may also be removed from the class, resulting in a failing grade. All student course material may be submitted to turnitin.com (or another anti-plagiarism program) at the instructor's discretion. "Academic Expectations," the "Student Code of Conduct and Judicial Process" and more information about academic misconduct can be found in the Student Handbook.

Students are responsible for course materials from assigned text(s) and reading, lectures, labs, and other assignments as required.

The instructor may alter any, or all, of this syllabus during the semester as the learning environment requires. Students will be notified in writing of changes.

Attendance at all class meetings is expected.

No-show reporting and financial aid: You must attend your first day of class so that the instructor may complete a "no-show" report. If you do not attend class or notify your instructor of a valid reason of why you cannot be there, you will be reported as a no-show and dropped from the course. The resultant loss in credit hours may cause a reduction and/or cancellation of your financial aid award.

Neither financial aid awards nor class reinstatement can occur after this point without significant documented extenuating circumstances. If you have questions or concerns about this please contact your campus financial aid specialist. (**http://coloradomtn.edu/financial_aid**)

If you have a disability protected by the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act and feel you may need classroom accommodations based on the impact of your disability, please contact the Disability Services Coordinator on your campus.

- Alpine and Vail-Eagle Valley Campuses: Deb Farmer at 970-870-4450
- Aspen, Rifle, and Roaring Fork Campuses: Dr. Anne Moll at 970-947-8256
- Summit and Timberline Campuses (including Chaffee County): Sandi Conner at 719-486-4200

Students wishing to withdraw from this course must INITIATE the course withdrawal/drop process at the site Registration Office.

This class could be cancelled one week prior to the census date if a sufficient number of students are not enrolled by that date.

VI. Grading System & Options

Information about grading is available in the Colorado Mountain College catalog. You will receive a grade report for current semester courses at the end of each term. This grade report is mailed to your permanent mailing address. Reports are mailed approximately two weeks after the end of the academic term.

VII. Required Course Materials

Students **MUST** have the following textbooks by the second day of class. Copies will not be made of this material!

Text: *Nursing Assisting – A Foundation in Caregiving:* Dugan, 3rd edition, Hartman Publishing:
ISBN: 978-1-60425-030-5
Workbook: *Nursing Assisting –A Foundation in Caregiving:* 3rd edition, Hartman Publishing:
ISBN: 978-1-60425-031-2

The instructor could use as much of the text above as he/she deems appropriate regarding texts; this verbiage has been approved by Purchasing:

Colorado Mountain College has chosen to partner with Follett Virtual Bookstores to operate textbook services.

The official textbook list for CMC will be available on Follett's site, http://www.coloradomtn.edu/web/classes/bookstore. You also can easily access this site by choosing "bookstore" from the Classes tab on www.coloradomtn.edu.

Students and other members of the campus community should sign up for the Online Textbook Store's email mailing list here www.coloradomtn.bkstr.com/email to receive important messages from the CMC Online Textbook Store.

Why did CMC choose Follett Virtual Bookstores?

*** Follett offers its customers the best text rental program in the industry, which saves 50% or more off the cost of a new book.**

*** The online store also gives CMC students access to the largest supply of money-saving used textbooks, with 2.5 million in stock and ready to ship direct from Follett's warehouse.**

***** **Follett offers the best price when buying back books at the end of the term. Students can sell back books anytime online or in-person at Follett's CMC buyback events. Sign up for the online store's email list at www.coloradomtn.bkstr.com/email for more info on future buyback dates and times.**

If you ever have any online bookstore questions, you can email coloradomtn@fvb.follett.com or call 800-621-4088.

VIII. Other Information:

Students will be required to participate as patients throughout the class therefore; students will be handled by other students. Clean, comfortable, and modest clothes should be worn. Students should dress to protect their privacy.

A uniform will be required for the clinical experience along with comfortable, clean shoes. A watch with a second hand will be required and a stethoscope is suggested. The student ID must be worn at all times during clinicals. The student must pass terminal competencies in order to pass the class and will only be allowed to take the state exam if terminal competencies are passed.

IX. Virtual Library Information http://coloradomtn.edu/library

The Virtual Library has its doors open 24/7, providing access to thousands of online journals and newspapers, books and art images, downloadable videos and audio books, career resources and practice tests.

Virtual Library Help Desk

If you need help with the Virtual Library, email reference@coloradomtn.edu or call us at 970-468-5989 extension 2842.