



# Colorado Mountain College

**Voice and Data Install**

**Invitation to Bid**

**Number #373-07**

**Due: March 1, 2007**

At close of business

**Deliver to:**

Colorado Mountain College

Attn: Sam Skramstad, Purchasing Manager

831 Grand Avenue

Glenwood Spgs CO 81601

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**COLORADO MOUNTAIN COLLEGE**  
**INVITATION TO BID 373-07**  
**WEST GARFIELD DATA AND VOICE**  
**ISSUE DATE FEBRUARY 29, 2007**

**I. INTRODUCTION**

Colorado Mountain College (CMC) is a two-year public college established in 1967, and includes three residential campuses and four commuter campuses. The Colorado Mountain College District covers all or part of six counties in north central Colorado, encompassing 12,000 square miles.

Colorado Mountain College (CMC) is requesting bids from qualified firms and/or individuals to provide materials and labor for the phone and data installation for the new West Garfield Campus.

**II. BID SPECIFICATIONS**

Provide material and labor for the installation of voice and data into conduits and trays provided at the West Garfield Campus, Rifle Co. As per construction drawings and architectural notes to be provided. Planned installation would be the summer of 2007, wall rough in would be mid May to end of June. Trim out would be July. Ceiling rough in is mid May. General Contractor is FCI, Grand Junction Office.

1. Pull cable from wall jacks to server room, IDF/MDF.
2. Run cables in provided raceways and conduit.
3. Terminate cable at wall jack and patch panel.
4. Install 48 port patch panels.
5. Install Panduit PATCH RUNNER Vertical cable management rack system.
6. Use blue CAT6 cable for data and AV and white CAT6 cable for voice.
7. Use non-Plenum cable except where Plenum is needed in airways.
8. Test and certify all cable.
9. Pull 2 data cables to each location and 1 voice cable where needed.
10. Use Panduit 568B standard jacks and face plates.
11. Label all jacks and patch panels with corresponding numbers.

**For bid documents and questions concerning content, contact Cleo Perkins, at 970-945-8691 x8437 or at [cperkins@coloradomtn.edu](mailto:cperkins@coloradomtn.edu)**

Bid award date will be March 15, 2007.

**III. TERMS & CONDITIONS**

1. Submittal Instructions: All bids must be delivered to:

Colorado Mountain College  
Attn: Sam Skramstad, Purchasing Manager  
831 Grand Avenue  
Glenwood Spgs CO 81602  
Fax: (970)947-8324

on or before the close of business, March 1, 2007. Bids should be submitted in a sealed envelope. Confidentiality of bids submitted by fax cannot be

guaranteed. Electronic bids may be submitted to  
sskramstad@coloradomtn.edu

2. Copies: Original bids must be submitted.
3. Withdraw Proposal: You may withdraw your bid at any time prior to the date and time set for closing.
4. Discussions/Negotiations: CMC reserves the right to conduct discussions with bidders, and to accept revisions of bidders prior to the closing date and time, and to negotiate price changes at the sole discretion of the Purchasing Manager. During this discussion period, CMC will not disclose any information regarding bid submittals. Upon the execution of a contract, the bids will become public record and contents will be disclosed upon request.
5. Award: The award shall be made to the responsible bidder whose bid is determined to be the most advantageous to CMC based on the evaluation factors described in the Invitation to Bid. Price, although a consideration, may not be the sole determining factor.
6. Proprietary Information: If you are submitting any information you consider to be proprietary, you must clearly mark it "Proprietary Information." If the Purchasing Manager concurs, this information will not be considered public information. Pricing information cannot be considered proprietary.
7. Minority/Women-Owned Businesses: no provision is made for minority or women-owned businesses. It is, however, the policy of the CMC Purchasing Department to make a special effort to solicit and encourage minority and/or women-owned business participation for purchases or contracts.
8. Protests: Any actual or prospective bidder, offeror, contractor, or citizen who is aggrieved in connection with the solicitation or award of a contract may protest in writing to the Purchasing Manager. A protest shall be submitted within three (3) working days after the aggrieved person knows or reasonably should have known of the facts giving rise to the protest. Protest procedure time limit may be extended upon mutual agreement of the Purchasing Manager and the aggrieved party.

Protestors may file a protest on any phase of solicitation, bid, proposal, or award, including but not limited to procedure, specification, or award. The written protest shall include, as a minimum, the following: the name and address of the protestor, appropriate identification of the procurements, a statement of the reasons for the protest and any available exhibits, evidence, or documents substantiating the protest.

The Purchasing Manager shall provide a written determination to the protestor within three (3) working days after receiving all relevant requested information. In the event that such written response from the Purchasing Manager sustains the prior position of the College, the protestor may

resubmit the protest to the Vice President of Administrative Services within three (3) working days after receipt of the written ruling by the Purchasing Manager. Both response and appeal procedure time limits may be extended upon mutual agreement.

9. Contract: The successful bidder is expected to enter into a standard contract with Colorado Mountain College.
10. Signature Block: All bids must be signed by an authorized agent of your firm. Any firm or individual submitting a signed bid shall be deemed to have read and understood all the terms, conditions, and requirements of this Invitation to Bid.
11. Indemnification: The successful bidder shall indemnify and save CMC harmless from any and all claims, demands, suits, and actions which may arise from errors or omissions caused by the bidder in conjunction with its contractual obligations including, but not limited to, obligations for the preparation of any and all documents required by CMC in conjunction therewith, and shall defend all suits, in the name of CMC when applicable, and shall pay all costs and judgments which may issue thereon.
12. Insurance: The successful bidder shall furnish the CMC Purchasing Department with a Certificate of Insurance which indicates that insurance coverage has been obtained, including professional liability, which meets the minimum requirements as are required by Colorado law for work performed by the bidder. "Colorado Mountain College" shall be named as an additional insured. The bidder shall be responsible for notifying the CMC Purchasing Department of any modification to, or cancellation of, these policies during the contractual period; including, but not limited to, any pending or paid claims against the aggregate amount of the policy.
13. Refusal: CMC reserves the right to refuse any and/or all bids, or any part thereof.
14. Illegal Aliens. By submitting a bid, the bidder certifies pursuant to C.R.S. § 8-17.5-102(1) that, at the time of bid submission, it does not knowingly employ or contract with an illegal alien and that the contractor has participated or attempted to participate in the Basic Pilot Program that is administered by the United States Department of Homeland Security in order to verify that it does not employ any illegal aliens.
15. Limitation of Multiple-Fiscal Year Obligations. All financial obligations of Colorado Mountain College(CMC) under this contract subsequent to the fiscal year in which signed is contingent upon funds for this purpose being appropriated, budgeted, and otherwise made available by the CMC Board of Trustees. This contract shall not be deemed to create any multiple-fiscal year direct or indirect debt or other financial obligation whatsoever for purposes of Section 20(4) (b) of the State Constitution (Amendment 1).

**IV. SIGNATURE BLOCK**

*Note: Please return this page with each copy of your bid.*

The undersigned, an authorized agent of his/her company, hereby certifies:

- ( ) the receipt of \_\_\_\_\_ amendments,
- ( ) familiarization with all terms, conditions, and specifications herein stated,
- ( ) vendor is qualified to perform work and services as bid,
- ( ) that the bid is valid until \_\_\_\_\_ (date).

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Title

\_\_\_\_\_  
Federal Employer ID Number

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Is Company a Corporation?

\_\_\_\_\_  
Fax Number

\_\_\_\_\_  
Web Site, if available

\_\_\_\_\_  
Email address, if available

Attach company bid sheet to this page when submitting Bid.